NAME OF REQUESTING PARTY: Aka (if applicable): ADDRESS: TELEPHONE NUMBER: DRIVER'S LICENSE # (For Criminal/Traffic Requests Only):	*FOR COURT USE ONLY*
SUPERIOR COURT OF CALIFORNIA, COUNTY OF KINGS Records Clerk 1640 Kings County Drive Hanford CA 93230	
REQUEST FOR RECORD SEARCH AND COPIES	CASE NUMBER:

Please complete the information below to request copies of Court records. You are required to pay the fees assessed in advance of the request for records being fulfilled.

Please complete all known information:

Case Type (check one): ☐ Criminal ☐ Traffic ☐ Civil ☐ Family Law ☐ Family Support ☐ Small Claims ☐ Probate

Name to be searched: _____ Date of Birth: _____
First *Middle* *Last*

If Civil, other party name: _____ Filing date: _____

Approximate filing year(s): _____ Judgment/Disposition date: _____

Document(s) Requested (Please be as specific as possible)	Certification Requested

Certification Fee (Non-Divorce): $40.00 per document
Copies $ .50 per page per side
Certified Dissolution (Divorce): $15.00
Name Search (If case number unknown): $15.00

The Court accepts cash, checks and money orders. Make payment payable to the **Kings County Superior Court.** To avoid delays, a check can be made "NOT TO EXCEED $ 0.00" for an amount of your choice and funds will be applied until the job is completed or funds run out. Differences $10.00 and under are not returned per Government Code 29375.1. Please include a Self-Addressed stamped envelope for your copies. For criminal background checks, contact State of California Department of Justice. Request a copy of Criminal History Record Telephone: (916) 227-3849 or visit http://oag.ca.gov/fingerprints/security/

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Record Search Fee: $15.00 Total $ _____
Copy Fee: $ .50 x # of pages _____ Total $ _____
Certification Fee: $40.00/$15.00 x # of documents _____ Total $ _____

$ _____ TOTAL FEE DUE
$ _____ TOTAL FEE PAID

FW Cash/Money Order Check