

THERE WILL BE NO REFUNDS OR EXCHANGES ON SUPERIOR COURT FORMS OR PACKETS



SUPERIOR COURT OF CALIFORNIA  
County of Kings  
1640 Kings County Drive, Hanford, CA 93230  
(559) 582-1010

# DISSOLUTION OF MARRIAGE PACKET (Step 2 of 3)



Online Assistance: [www.courts.ca.gov/selfhelp.htm](http://www.courts.ca.gov/selfhelp.htm)  
The California Courts Self-Help Center

E-file California: <https://www.kings.courts.ca.gov/online-services/online-case-filing>

Kings County Superior Court: [www.kings.courts.ca.gov](http://www.kings.courts.ca.gov)

Hours of Operation (Except for Court Holidays): Monday – Friday 8:00a.m. to 4:00p.m.

## FORMS INCLUDED IN THIS PACKET

Proof of Service of Summons	Judicial Council Form FL-115
Notice of Acknowledgment of Receipt	Judicial Council Form FL-117
Declaration Regarding Service of Declaration of Disclosure and Income and Expense Declaration <b>(Please note: This form is mandatory for both parties unless Request to Enter Default (FL-165) will be filed – then mandatory only for Petitioner. The divorce will <u>NOT</u> be finalized until this form has been filed with the Court.)</b>	Judicial Council Form FL-141
<b>Filing Fees:</b>	<b>No filing fee required</b>

PARTY WITHOUT ATTORNEY <i>or</i> ATTORNEY      STATE BAR NO.: NAME: FIRM NAME: STREET ADDRESS: CITY:                                                      STATE:                                                      ZIP CODE: TELEPHONE NO.:                                                      FAX NO.: E-MAIL ADDRESS: ATTORNEY FOR <i>(name)</i> :	<b>FOR COURT USE ONLY</b>
<b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF</b> STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME:	
PETITIONER:  RESPONDENT:	
<b>PROOF OF SERVICE OF SUMMONS</b>	CASE NUMBER:

1. At the time of service I was at least 18 years of age and not a party to this action. **I served the respondent with copies of:**
  - a.  Family Law: *Petition—Marriage/Domestic Partnership* (form FL-100 ), *Summons* (form FL-110 ), and blank *Response—Marriage/Domestic Partnership* (form FL-120 )
 

—or—
  - b.  Uniform Parentage: *Petition to Determine Parental Relationship* (form FL-200 ), *Summons* (form FL-210 ), and blank *Response to Petition to Determine Parental Relationship* (form FL-220 )
 

—or—
  - c.  Custody and Support: *Petition for Custody and Support of Minor Children* (form FL-260 ), *Summons* (form FL-210 ), and blank *Response to Petition for Custody and Support of Minor Children* (form FL-270 )
 

and
  - d.  (1)  Completed and blank *Declaration Under Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA)* (form FL-105 )      (5)  Completed and blank *Financial Statement (Simplified)* (form FL-155 )
 

(2)  Completed and blank *Declaration of Disclosure* (form FL-140 )      (6)  Completed and blank *Property Declaration* (form FL-160 )

(3)  Completed and blank *Schedule of Assets and Debts* (form FL-142 )      (7)  *Request for Order* (form FL-300 ), and blank *Responsive Declaration to Request for Order* (form FL-320 )

(4)  Completed and blank *Income and Expense Declaration* (form FL-150 )      (8)  Other *(specify)*:

2. Address where respondent was served:

3. I served the respondent by the following means *(check proper boxes)*:
  - a.  **Personal service.** I personally delivered the copies to the respondent (Code Civ. Proc., § 415.10)
 

on *(date)*:                                                      at *(time)*:
  - b.  **Substituted service.** I left the copies with or in the presence of *(name)*:
 

who is *(specify title or relationship to respondent)*:

(1)  **(Business)** a person at least 18 years of age who was apparently in charge at the office or usual place of business of the respondent. I informed the person of the general nature of the papers.

(2)  **(Home)** a competent member of the household (at least 18 years of age) at the home of the respondent. I informed the person of the general nature of the papers.

on *(date)*:                                                      at *(time)*:

I thereafter mailed additional copies (by first class, postage prepaid) to the respondent at the place where the copies were left (Code Civ. Proc., § 415.20b) on *(date)*:

A **declaration of diligence** is attached, stating the actions taken to first attempt personal service.

PETITIONER: RESPONDENT:	CASE NUMBER:
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3. c.  **Mail and acknowledgment service.** I mailed the copies to the respondent, addressed as shown in item 2, by first-class mail, postage prepaid, on *(date)*: from *(city)*:
- (1)  with two copies of the *Notice and Acknowledgment of Receipt* (form FL-117) and a postage-paid return envelope addressed to me. (**Attach completed *Notice and Acknowledgment of Receipt* (form FL-117).**) (Code Civ. Proc., § 415.30.)
- (2)  to an address outside California (by registered or certified mail with return receipt requested). (**Attach signed return receipt or other evidence of actual delivery to the respondent.**) (Code Civ. Proc., §§ 415.40, 417.20.)
- d.  **Other** *(specify code section)*:  
 Continued on Attachment 3d.

4. **Person who served papers**

Name:  
 Address:

Telephone number:

This person is

- a.  exempt from registration under Business and Professions Code section 22350(b).
- b.  not a registered California process server.
- c.  a registered California process server:  an employee or  an independent contractor
- (1) Registration no.:
- (2) County:
- (3) **The fee for service was** *(specify)*: \$

5.  **I declare** under penalty of perjury under the laws of the State of California that the foregoing is true and correct.
- or-
6.  **I am a California sheriff, marshal, or constable**, and I certify that the foregoing is true and correct.

Date:

\_\_\_\_\_  
 (NAME OF PERSON WHO SERVED PAPERS)

▶

\_\_\_\_\_  
 (SIGNATURE OF PERSON WHO SERVED PAPERS)



ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar number, and address):	
TELEPHONE NO.: _____ FAX NO.: _____ E-MAIL ADDRESS: _____ ATTORNEY FOR (Name): _____	
<b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF</b> STREET ADDRESS: _____ MAILING ADDRESS: _____ CITY AND ZIP CODE: _____ BRANCH NAME: _____	
PETITIONER: _____ RESPONDENT: _____ OTHER PARENT/PARTY: _____	
<b>DECLARATION REGARDING SERVICE OF DECLARATION OF DISCLOSURE AND INCOME AND EXPENSE DECLARATION</b> <input type="checkbox"/> Petitioner's <input type="checkbox"/> Preliminary <input type="checkbox"/> Respondent's <input type="checkbox"/> Final	CASE NUMBER: _____

1. I am the  attorney for  petitioner  respondent in this matter.
2.  Petitioner's  Respondent's *Preliminary Declaration of Disclosure* (form FL-140), current\* *Income and Expense Declaration* (form FL-150), completed *Schedule of Assets and Debts* (form FL-142) or *Community and Separate Property Declarations* (form FL-160) with appropriate attachments, all tax returns filed by the party in the two years before service of the preliminary disclosures, and all other required information under Family Code section 2104 were served on:  
 the other party     the other party's attorney    by     personal service     mail  
 Other (specify): \_\_\_\_\_  
on (date): \_\_\_\_\_
3.  Petitioner's  Respondent's *Final Declaration of Disclosure* (form FL-140), current\* *Income and Expense Declaration* (form FL-150), completed *Schedule of Assets and Debts* (form FL-142) or *Community or Separate Property Declarations* (form FL-160) with attachments, and the material facts and information required by Family Code section 2105 were served on:  
 the other party     other party's attorney    by     personal service     mail  
 Other (specify): \_\_\_\_\_  
on (date): \_\_\_\_\_
4.  Service of  Petitioner's  Respondent's  preliminary  final declaration of disclosure  current income and expense declaration has been waived as follows:
  - a.  The parties agreed to waive final declaration of disclosure requirements under Family Code section 2105(d.) (Form FL-144 may be used for this purpose.) The waiver  was filed on (date): \_\_\_\_\_  
 is being filed at the same time as this form.
  - b.  The party has failed to comply with disclosure requirements, and the court has granted the request for voluntary waiver of receipt under Family Code section 2107 on (date): \_\_\_\_\_
  - c.  This is a default proceeding that does not include a stipulated judgment or settlement agreement. Petitioner waives final disclosure requirements under Family Code section 2110.

\*Current is defined as completed within the past three months providing no facts have changed. (Cal. Rules of Court, rule 5.260.)

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: \_\_\_\_\_

\_\_\_\_\_  
(TYPE OR PRINT NAME)

▶  
\_\_\_\_\_  
SIGNATURE

**NOTE: File this document with the court.**  
Do not file a copy of the Preliminary or Final Declaration of Disclosure or any attachments to either declaration of disclosure with this document.