

HELP **WANTED!**

at the Superior Court of Kings County

Human Resources Department

The Court is looking for a Volunteer/Intern in the Human Resources Department.

If you are looking to gain experience in Labor Relations, Workers Compensation, Leaves of Absence, Open Enrollment or New-Hire Orientation, this is an opportunity for you!

You must be over 18 years of age, have reliable transportation, and no existing open case in the Superior Court. Upon request Volunteer/Intern may be subject to a Livescan background check and drug screen.

If you want to use time wisely or are looking for Human Resources experience, the Superior Court of Kings County's Human Resources Department can use help with answering phone calls, filing, data entry, distribute documents, and work with Superior Court employees.

The Court is looking for an individual to work at least three hours a day for three days a week. By becoming a Volunteer (no pay, no benefits) YOU can assist the public of Kings County, and the Superior Court.

Please submit a volunteer application with the Superior Court Human Resources Office located at 1640 Kings County Drive, Hanford, CA 93230. Our phone number is (559) 582-1010, extension 6021.

Volunteer Applications are available on the Court's website www.kings.courts.ca.gov