

# Kings County Superior Court

## PETITIONER'S INSTRUCTIONS REGARDING EX-PARTE HEARING FOR RESTRAINING ORDER

<b>Case Number:</b>	
<b>Case Name:</b>	vs
<b>Ex-Parte Hearing Date:</b>	/ /
<b>Time:</b>	<input type="checkbox"/> am / <input type="checkbox"/> pm
<b>Location:</b>	<input type="checkbox"/> <i>Department ___ at 1640 Kings County Drive, Hanford, CA 93230</i>

### IMPORTANT INFORMATION BELOW PLEASE READ

**The proposed restrained person must be notified of the hearing you just requested.**

Someone **other than you** not involved in this action and over the age of 18 must notify the other party of the date, time, and location of the ex-parte hearing ***by 10:00 am the day prior to the hearing***. The notification may be done personally or by telephoning the other party.

The person who provides the notice must also file a declaration with the court, **prior to the hearing**, that they notified the other party of the ex-parte hearing. The declaration must include:

- ▷ The name of the person who provided the notice; that they are over 18 years of age; and not a party to the pending action.
- ▷ The name of the person they notified (this must be the proposed restrained order).
- ▷ How the notice was provided:
  - ~If someone called the proposed restrained person on the telephone (include the telephone number called); or
  - ~If someone personally told the proposed restrained person (include the address at which the information was given).
- ▷ The time and date the notification was provided.
- ▷ What information was provided regarding the hearing to the proposed restrained person; for example~ the time, date, and location of the hearing.
- ▷ The declaration must also contain the following language immediately before the signature line, "I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct."
- ▷ Date and sign the declaration.