

Name: _____

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Superior Court of the State of California, County of Kings

REQUEST TO VIEW AND/OR OBTAIN COPIES OF COURT RECORDS

(Available: Tuesday, Wednesday, and Thursday, 8:00 a.m. to 12:00 p.m. & 1:00 p.m. to 3:00 p.m.)

Please list the requested information for each document or case file you would like to view. Incomplete forms will not be accepted. Information regarding case filings (*i.e.*, case numbers, case names, document titles) can be obtained free of charge via the court's portal. **Viewing Limitations:** For cases filed **after October 24, 2014**, a maximum of five (5) documents per day can be viewed. The documents may come from the same or different files. Viewing of older records is limited to five (5) case files per day. A \$15.00 search fee may apply. (*See*, Cal. Govt. Code §70627(c).)

Copies: *Copies are \$0.50 per page. The court will not copy individual pages out of a pleading or other filing.* Payment for copies must be made to the court in advance. No refunds will be given. Please make checks payable to: *Kings County Superior Court.*

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Case No.	Case Name	Document Name and Date (If applicable)	Check if case filed before 10/25/14	No. of Copies
			<input type="checkbox"/>	

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