



## Superior Court of the State of California County of Kings

### Domestic Violence Packet

There is no fee for the packet or to file your paperwork.

#### Where can I file my paperwork?

<b>AVENAL</b>	501 E. Kings Street, Avenal, CA 93204	(559) 386-5225
<b>CORCORAN</b>	1000 Chittenden Avenue, Corcoran, CA 93212	(559) 992-5193
<b>HANFORD</b>	1426 South Drive, Hanford, CA 93230	(559) 582-1010
<b>Hours of Operation:</b>		
<a href="#">Except for Court Holidays</a>		
<b>Business Days:</b>		<b>Business Hours:</b>
Monday – Thursday		8:00 a.m. to 4:00 p.m
Friday		8:00 a.m. to 11:30 a.m.



#### Online assistance:

[www.courts.ca.gov](http://www.courts.ca.gov)

State of California  
Self-help website

[www.leginfo.ca.gov](http://www.leginfo.ca.gov)

Official California Legislative  
Information website

**Step 1**  
**Read the information sheets**

Form name and number:	Last revised on:
1. <input type="checkbox"/> <b>Can a Domestic Violence Restraining Order Help Me? (Domestic Violence Prevention) DV-500-INFO</b>	01-01-12
2. <input type="checkbox"/> <b>How Do I Ask For a Temporary Restraining Order? DV-505-INFO</b>	01-01-12

**Step 2**  
**Complete the forms forms (as applicable):**

1.  **Request for Domestic Violence Restraining Order (DV-100)**

Form Last Revised on:
07-01-14

*If you need more space on a specific item number on the Request for Order (DV100), utilize the following form:*

- a.  **Description of Abuse (DV-101)**

- If applicable, use this form to report a 2<sup>nd</sup> most recent abuse.

01-01-12
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*If you have children with the abusive person, the following two forms are utilized to request custody, visitation and travel orders:*

- c.  **Request for Child Custody and Visitation Orders (DV-105)**

- If item #9 is checked on the *Request for Order (DV 100)*, attach (staple) this form to (DV 100).

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- d.  **Request for Order: No Travel with Children (DV-108)**

- If item #14 is checked on the *Request for Child Custody and Visitation DV-105*, attach (staple) this form to DV-105.

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2.  **Notice of Court Hearing (DV-109)**

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3.  **Temporary Restraining Order (DV-110)**

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*Complete and attach the following forms if custody, visitation, travel or supervised visitation is being requested:*

- a.  **Child Custody and Visitation Order (DV-140)**

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- b.  **Order: No Travel With Children (DV-145)**

- If item #8 is checked on the *Child Custody and Visitation Order DV- 140*, attach (staple) this form to DV-140.

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- c.  **Supervised Visitation and Exchange Order DV-150**

- If item #5 is checked on the *Child Custody and Visitation Order DV- 140*, attach (staple) this form to DV-140.

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*If spousal, partner or child support and/or attorneys fees and costs are being requested, complete this form as well:*

4.  **Income and Expense Declaration FL-150**

- Copy and staple the last two months of your employment paystubs onto an 8 ½" x 11" sheet of paper and staple it behind page 4.

01-01-07
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**Step 3**  
**Submit your forms to the Clerk's Office**

Important instructions after completing your forms:

- Sign and date all of your forms.
- Properly **assemble** and staple your forms.

Submit your assembled forms to the Clerk's Office:

- 1) **Request for Domestic Violence Restraining Order (DV-100)**
  - a. with any applicable attachments you completed
  - b. you need only submit the original. The clerk will provide you with copies at a later time.
- 2) **Notice of Court Hearing (DV-109)**
  - a. submit only the original. The clerk will provide you with copies at a later time with your court date on it.
- 3) **Temporary Restraining Order (DV-110)**
  - a. with any applicable attachments you completed
  - b. submit only the original. The clerk will provide you with copies at a later time.
- 4) **Income and Expense Declaration\* (FL-150)**
  - a. with copies of paystubs attached, if applicable
  - b. make **two** copies

*\* This form is only submitted if applicable.*

The judge or the commissioner will review your Request and decide whether or not to grant the orders you requested. A hearing date will be set by the clerk after the judge or commissioner reviews your documents.

**Step 3**  
**Pick-up your forms at the Clerk's Office and have them served.**

Check with the clerk to see when your documents will be ready for pick-up. The clerk will provide you with an instruction sheet on how service is to be performed.