



Office of the Court Executive  
Superior Court of the State of California  
County of Kings

TODD H. BARTON  
Clerk of Court  
and  
Jury Commissioner

JEFF LEWIS  
Chief Deputy Court  
Executive Officer and  
Assistant Jury Commissioner

## Notice

The Kings County Superior Court is facing an unprecedented State fiscal crisis and for this reason, it is necessary that the court business hours be reduced.

Effective Monday, September 10, 2012, the Clerks' public windows will be open as follows:

**Monday through Thursday**- 8:00 a.m. to 4:00 p.m.

**Friday**- 8:00 a.m. to 11:30 a.m.

These hours of service will be in effect until further notice.

Documents may be deposited with the Clerks' Offices by leaving them in a secured drop box located at each Clerk's Office. On days when court is in session, documents left in a drop box prior to 4:30 p.m. will be deemed filed on the date of deposit. All documents deposited into the receptacle after 4:30 p.m., on a holiday, or on a court closure day will be deemed filed on the next day Court is open for business.

Thank you

A handwritten signature in blue ink, appearing to read 'Todd H. Barton'.

Todd H. Barton  
Executive Officer